

The Special Meeting of the Hamilton Township Board of Trustees was called to order at 7:30 p.m. by Chairman Chris Hann.

Members Present: Blackstone yea Armstrong yea Hann yea

The promotional process results for two open Lieutenant positions and one open Captain position in the Hamilton Township Fire Department were reviewed. Five employees completed the testing for Lieutenant. Two employees completed testing for Captain. The Board was informed that Robert Mango and Zachary Danielson received the highest scores in the Lieutenant group. Cameron Lowe received the highest score for the Captain group.

Two candidates tied for third place in the Lieutenant group. One person received the lowest score. The Board discussed how to determine the tie breaker for the 3rd and 4th places on the promotional list. Trustee Blackstone suggested re-testing the employees that were involved in the tie, using just one scenario for the tie breaker. Trustee Hann suggested that all three remaining employees be re-tested. Trustee Armstrong stated that he was in favor of just re-testing the two involved in the tie, but could see Hann's reasoning for testing all three again. The Board continued to discuss the tie breaker procedure at length, with the decision at this time to re-test all three. The Board expressed that their attention is to move quickly with this process, as an impending retirement will create another opening.

The Board reviewed the qualifications for the EMS Services Coordinator opening created by the retirement of Wade Edwards, Board informed Chief Shillingburg that this position should be titled as "Assistant Chief with EMS Coordinator responsibilities". Blackstone asked who had prepared the document and how long the document had been in existence. Edwards stated that he had prepared it and sent it to Shillingburg two days ago. Blackstone stated that he would have liked to had the opportunity to review the document ahead of this meeting. Blackstone asked if the medical director had any input into the contract. Edwards stated that the medical director had added two of the requirements and approved the document. Shillingburg stated that Dr. Raetzke had requested that he be included in the interview process. Blackstone said no, he added that perhaps the Board would consider allowing him to participate at some point, but he was not making the decision on who to hire. Opening to be posted as soon as possible, interested in-house individuals have 72 hours to express their interest in the interviewing for the opening. Interviews to be conducted in the next week.

(2023-197) MOTION TO APPOINT ROBERT MANGO AND ZACHARY DANIELSON AS LIEUTENANTS

T. Blackstone made a motion to appoint Robert Mango and Zachary Danielson to fill the two openings for Lieutenant in the Hamilton Township Fire Department. Effective date to be determined by Chief Shillingburg. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-198) MOTION TO APPOINT CAMERON LOWE AS CAPTAIN

T. Blackstone made a motion to appoint Cameron Lowe to fill the open Captain position at Hamilton Township Fire Department. Effective date to be determined by Chief Shillingburg. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-199) ADJOURNMENT

There being no further business at hand, T. Blackstone made a motion to adjourn at 8:40 p.m. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea

Armstrong yea

Hann yea

HAMILTON TOWNSHIP BOARD OF TRUSTEES

Attest: _____
Fiscal Officer