

Chairman Chris Hann with the Pledge of Allegiance called the Regular Meeting of the Hamilton Township Board of Trustees to order at 7:30 p.m.

Members Present: Blackstone yea                      Armstrong yea                      Hann yea

Visitors Present: Beverly Long, Gwen Young, Marvin Young, Mary Ann Armstrong, Lisa Everts, Melissa Armstrong

(2023-190) APPROVAL OF MINUTES

T. Blackstone made a motion approving the minutes of the Regular Meeting held Wednesday, July 26, 2023, as presented by the Fiscal Officer. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

FRANKLIN COUNTY SHERIFF'S DEPARTMENT

Regarding miscellaneous Franklin County Sheriff's Department matters, deputy present at meeting informed the Board that they have had 226 calls, 162 in Hamilton Township, 35 in Columbus, and 9 arrests. Deputy reported that in the past three months 100 stolen cars have been recovered in a vacant lot near Hamilto Meadows. There is a group of car thieves residing in Steeplechase that are stealing Kia and Hyundai cars. Residents are cautioned to secure all vehicles and do not leave valuables in their cars.

HAMILTON TOWNSHIP FIRE DEPARTMENT

Regarding miscellaneous Hamilton Township Fire Department matters, Chief Shillingburg informed the Board of the following: E-172 is at All American for various repairs; schools have been inspected for the opening of the school year; Buckstone Flats has been inspected; and new officer promotional testing to be administered on August 13<sup>th</sup>. Board to review the results when available. Chief was asked if the drug license for the fire department was in the township's name. He stated that it is. Fiscal Officer Shirkey stated that she believed the license was also signed by Wade Edwards. Shillingburg said it was not, Trustee Hann agreed. Richard Johns has graciously volunteered to be the chairman of the fire levy committee. The township is in search of a resident to act as treasurer. Trustee Hann requested the Fiscal Officer be the treasurer, she declined, stating that her workload would not permit her to do so. Perhaps a member of the fire department could serve in this role. Chief Shillingburg is preparing the posting for the Assistant Fire Chief opening, ahead of Wade Edwards retirement.

HAMILTON TOWNSHIP ROAD DEPARTMENT

Regarding miscellaneous Hamilton Township Road Department matters, Superintendent Marcum informed the Board of the following; he met with the City of Columbus regarding their request that the township help them with snow removal this winter. They would like the township to clear streets in Wyndham Ridge and Hartman Pond developments. The township declined to agree to snow removal, the crew has a difficult time keeping township roads clear during snow events. The township is always willing to help during extreme emergency situations; Columbus will clear the clogged pipe at Station 172; salt allocation for this year has been increased by the amount that was not used from last year, due to a mild winter and little snow accumulation; new dump truck is ready for pick up. Josh will schedule appointment for undercoating; old Dodge truck will be

appraised and offered for sale as soon as possible; and Cottage Street residence is vacant. Josh is working with Ronnie at Franklin County Engineer on possible grant to pave Premier Drive.



Ace Hardware – Groveport	\$	72.96
ADSCO Companies		44.70
All-American Fire Equipment		1,362.11

(2023-195) OBLIGATIONS FOR PAYMENT WITH PURCHASE ORDERS CONTINUED

Ascentis Corporation	\$ 819.00
Beem's BP Distr. Inc.	3,272.94
Best One Tire Service	660.66
Bound Tree Medical	528.92
Bradley D. Raetzke, MD	1,000.00
Brosius, Johnson & Griggs, LLC	3,460.97
Burnham & Flower	248.00
Charter Communications	180.33
Charter Communications	502.95
Charter Communications	90.60
Columbia Gas	52.81
Columbus City Treasurer	1,297.50
Columbus City Treasurer	234.89
Craiglow, Michael	245.00
Delille Oxygen Company	133.79
Goss Supply	198.50
Government Forms & Supplies	223.94
Haney Print & Promotions	275.84
Horton Emergency Vehicles	42.70
Ke Wa Pa Sales, Inc.	13.58
Krieger Ford	106,130.00
Landsel Title Agency	125.00
Local Waste	7,940.26
Lowe's Business Account	167.00
Obetz Hardware & Builders Supply	48.98
Ohio Department of Agriculture	35.00
O'Reilly Automotive	59.83
Orkin	92.99
Quality Rubber Stamp	159.64
Shillingburg, Ralph	893.05
The Daily Reporter	47.00
Turnouts, LLC	800.00
Tyler Technologies	4,632.60
Verizon Wireless	<u>647.87</u>

\$ 136,741.91

G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Han yea

(2023-196) ADJOURNMENT

There being no further business at hand, T. Blackstone made a motion to adjourn at 7:50 p.m. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

HAMILTON TOWNSHIP BOARD OF TRUSTEES

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Attest: \_\_\_\_\_  
Fiscal Officer

The Special Meeting of the Hamilton Township Board of Trustees was called to order at 7:30 p.m. by Chairman Chris Hann.

Members Present: Blackstone yea                      Armstrong yea                      Hann yea

The promotional process results for two open Lieutenant positions and one open Captain position in the Hamilton Township Fire Department were reviewed. Five employees completed the testing for Lieutenant. Two employees completed testing for Captain. The Board was informed that Robert Mango and Zachary Danielson received the highest scores in the Lieutenant group. Cameron Lowe received the highest score for the Captain group.

Two candidates tied for third place in the Lieutenant group. One person received the lowest score. The Board discussed how to determine the tie breaker for the 3<sup>rd</sup> and 4<sup>th</sup> places on the promotional list. Trustee Blackstone suggested re-testing the employees that were involved in the tie, using just one scenario for the tie breaker. Trustee Hann suggested that all three remaining employees be re-tested. Trustee Armstrong stated that he was in favor of just re-testing the two involved in the tie, but could see Hann’s reasoning for testing all three again. The Board continued to discuss the tie breaker procedure at length, with the decision at this time to re-test all three. The Board expressed that their attention is to move quickly with this process, as an impending retirement will create another opening.

The Board reviewed the qualifications for the EMS Services Coordinator opening created by the retirement of Wade Edwards, Board informed Chief Shillingburg that this position should be titled as “Assistant Chief with EMS Coordinator responsibilities”. Blackstone asked who had prepared the document and how long the document had been in existence. Edwards stated that he had prepared it and sent it to Shillingburg two days ago. Blackstone stated that he would have liked to had the opportunity to review the document ahead of this meeting. Blackstone asked if the medical director had any input into the contract. Edwards stated that the medical director had added two of the requirements and approved the document. Shillingburg stated that Dr. Raetzke had requested that he be included in the interview process. Blackstone said no, he added that perhaps the Board would consider allowing him to participate at some point, but he was not making the decision on who to hire. Opening to be posted as soon as possible, interested in-house individuals have 72 hours to express their interest in the interviewing for the opening. Interviews to be conducted in the next week.

(2023-197) MOTION TO APPOINT ROBERT MANGO AND ZACHARY DANIELSON AS LIEUTENANTS

T. Blackstone made a motion to appoint Robert Mango and Zachary Danielson to fill the two openings for Lieutenant in the Hamilton Township Fire Department. Effective date to be determined by Chief Shillingburg. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

(2023-198) MOTION TO APPOINT CAMERON LOWE AS CAPTAIN

T. Blackstone made a motion to appoint Cameron Lowe to fill the open Captain position at Hamilton Township Fire Department. Effective date to be determined by Chief Shillingburg. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

(2023-199) ADJOURNMENT

There being no further business at hand, T. Blackstone made a motion to adjourn at 8:40 p.m. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea

Armstrong yea

Hann yea

HAMILTON TOWNSHIP BOARD OF TRUSTEES

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Attest: \_\_\_\_\_  
Fiscal Officer

Chairman Chris Hann with the Pledge of Allegiance called the Regular Meeting of the Hamilton Township Board of Trustees to order at 7:30 p.m.

Members Present: Blackstone yea                      Armstrong yea                      Hann yea

Visitors Present: Gwen Young, Marvin Young, Lisa Everts, Melissa Armstrong, Christine Ward, Karen Carter, Kendall Collins, Robert Kramer, Robert Andrews

(2023-200) APPROVAL OF MINUTES

T. Blackstone made a motion approving the minutes of the Regular Meeting held Wednesday, August 9, 2023 and the Special Meeting held Wednesday, August 16, 2023, as presented by the Fiscal Officer. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

FRANKLIN COUNTY SHERIFF'S DEPARTMENT

Regarding miscellaneous Franklin County Sheriff's Department matters, deputy present at meeting informed the Board that they have had 172 calls for service, 121 Township, 39 Columbus, and 12 arrests. Reports of several homeless camps in the township. People have reported possibly living on property owned by the City of Columbus adjacent to the township park. Lockbourne representative also reported possible sighting of the homeless in their town. Mayor Ward was not sure where they were coming from, possibly the Locke Meadow Park area. Sheriff's department will put drones in the air to see if they can locate the camps.

(2023-201) MOTION TO HIRE SHANE BARKLEY AS FULL-TIME FIREFIGHTER

Chief Shillingburg introduced Shane Barkley, he is recommending Barkley be hired as the next full-time firefighter EMT-P to fill a slot being created by a promotion. T. Blackstone moved to hire Shane Barkley of 61325 Kent Lane, Cambridge, Ohio 43725, pending passage of required physical examinations and tests. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

(2023-202) MOTION TO APPROVE CPR INSTRUCTOR CLASS

Chief Shillingburg requested that eight fire employees be allowed to attend CPR instructor class. T. Blackstone made a motion to approve eight employees to attend a CPR instructor class at a cost of \$35.00 per person. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

(2023-203) MOTION TO ACCEPT RESIGNATION OF CALEB WAITES

Chief Shillingburg presented a resignation letter from part-time firefighter Caleb Waites. T. Blackstone therefore moved to accept said resignation with a letter of thanks for his service to be compiled and sent. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

HAMILTON TOWNSHIP FIRE DEPARTMENT

Captain Thomas Ferrell was in attendance. Trustee Hann spoke to Ferrell regarding his contract and compensation package as the Hamilton Township Assistant Chief. Hann stated that we was not moving forward with Ferrell's appointment to the position until the Board had time to meet and prepare his contract. Hann stated that Ferrell might not agree to the contract.

HAMILTON TOWNSHIP FIRE DEPARTMENT CONTINUED

He would be appointed once everything was wrapped up. Hann requested a special meeting for later in the week, possibly Friday, to discuss the promotions and Ferrell's contract. Shillingburg to contact the attorney to check his availability.

Inspection of the convenience store being operated at Lockbourne and Rathmell is complete. Violations have been noted. Letters sent, waiting on response from landowner. If violations are not addressed, next step is township intervention to clean the property.

Chairman Hann asked Chief Shillingburg if he was ready to move forward with the third Lieutenant promotion. Shillingburg stated that he thought so. Hann stated that he wanted to put this promotion on hold. Trustee Blackstone inquired as to why. Hann stated that Blackstone had previously voted not to re-hire Mike Riffle and Trustee Blackstone had sat on the board that interviewed Riffle for this promotion. Hann stated he felt that Blackstone doing this was illegal. Blackstone asked Hann to explain to him how conducting an interview with a township employee was considered illegal. In addition, Blackstone stated that he did not vote no to rehiring Riffle in February. Chairman Hann stated that it was up to the other two trustees, Armstrong and Blackstone to decide on the third promotion. Hann was not going to be a part of the decision. Hann asked the Fiscal Officer to produce the minutes from the meeting where firefighter Riffle was re-hired. The minutes were found and presented to the board. All three trustees had voted yea. Hann reviewed the minutes and stated that it was settled and moved on with business. No vote resulted on the promotion for the third lieutenant position.

Chairman Hann asked Chief Shillingburg to set his retirement date. After consideration, Shillingburg stated at the end of October.

ROBERT ANDREWS FROM THE CITY OF COLUMBUS DIVISION OF WATER

Robert Andrews from the City of Columbus Division of Water was in attendance to answer any questions that he could regarding the solar project adjacent to the City of Columbus Water Division on Parsons Avenue.

HAMILTON TOWNSHIP ROAD MAINTENANCE

Regarding miscellaneous Hamilton Township Road Maintenance matters, Superintendent Marcum informed the Board that the Ford truck has been undercoated, needs tags and lettering.

(2023-204) MOTION TO ALLOW TIE INTO TOWNSHIP'S STORM DRAIN

T. Blackstone made a motion allowing the resident at 2007 Drexel Avenue to tie a septic system aeration unit to the storm drain if grant is received. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

(2023-205) MOTION TO PURCHASE EXTENDED WARRANTIES

Discussion was held regarding purchasing extended warranties for the new dump truck. T. Blackstone made a motion to purchase two extended warranties for the Ford single axle dump truck at a cost of \$4,280.00 and \$5,285.00. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea

Armstrong yea

Hann yea

(2023-206) MOTION TO ACCEPT BID FROM ABLE TREE SERVICE

T. Blackstone made a motion to accept the bid from Able Tree Service to remove low hanging tree between the sidewalk and curb on Alburn Drive. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

(2023-207) MOTION TO GRANT SIGNATURE AUTHORITY TO FISCAL OFFICER

Superintendent Marcum presented the information from Franklin County regarding the road project OPWC grant programs they were applying for in the Township for 2024. Both had 15% match. T. Blackstone made a motion to allow the Fiscal Officer to sign the grant application letter for road work, 2024 in the township's behalf. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

(2023-208) MOTION TO REIMBURSE FOR GUTTER PAN

Superintendent Marcum presented two gutter pain reimbursement requests to the Board. He has approved the replacements. T. Blackstone made a motion to approve the replacement of the gutter pan for Barry Adkins of 868 Kingland Drive, Columbus, Ohio 43207, and Basil Hopper of 915 Kingland Drive, Columbus, Ohio 43207, for \$382.50 for the township's share of gutter pan replacement. After inspection reimbursement to be made. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

HAMILTON TOWNSHIP ADMINISTRATION

Regarding miscellaneous administrative matters, the Board was provided with copies of the following: an email regarding Franklin County HMP – Update; an email from Franklin County Public Health regarding Updates; emails from the Mid-Ohio Regional Planning Commission regarding Summit on Sustainability Lunch and Invitation to join LinkUS Transit Supportive Infrastructure Program; an invitation from the Franklin County Farm Bureau to their 2<sup>nd</sup> Annual Taste of Franklin County event September 10<sup>th</sup>; a letter from United Propane regarding an update on their annual LP system safety inspection for public entity commercial customers; an email from Franklin County Public Health regarding Mosquito and Vector Updates; an email from the Ohio Township Association regarding Legislative Alert & Info 8/18/23; and an email from Franklin County Township Association regarding 2023 FCTA Safety Conference.

(2023-209) AUTHORIZATION DIRECTING FISCAL OFFICER TO CERTIFY CHARGES FOR CUTTING NOXIOUS WEEDS

Per ORC a notice was sent to residents to cut weeds on their property. Upon failure to do so, the township road crew handled the matter; T. Blackstone initiated passage of the following motion.  
Pursuant to Ohio Revised Code Section 505.87, I move to certify the costs incurred by the Township in connection with mowing the property located at 3557 S. Champion Avenue, Columbus, Ohio 43207, to the Franklin County Auditor for collection with taxes. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea

Armstrong yea

Hann yea

(2023-210) AUTHORIZATION DIRECTING FISCAL OFFICER TO CERTIFY CHARGES FOR CUTTING NOXIOUS WEEDS

Per ORC a notice was sent to residents to cut weeds on their property. Upon failure to do so, the township road crew handled the matter; T. Blackstone initiated passage of the following motion.

Pursuant to Ohio Revised Code Section 505.87, I move to certify the costs incurred by the Township in connection with mowing the property located at 3615 Linwood Avenue, Columbus, Ohio 43207, to the Franklin County Auditor for collection with taxes. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

(2023-211) COMMUNITY CENTER REQUESTS

T. Blackstone made a motion allowing the following uses of the Community Center building: Kayla Hildebrand for Sunday, November 5, 2023, from 10:00 a.m. to 8:00 p.m., for a birthday party. Fee to be \$12.00 per hour; Tacqua Davis for Friday, October 27, 2023, from 5:00 p.m. to 10:00 p.m., for a dinner. Fee to be \$12.00 per hour; Patricia Imler for Sunday, September 10, 2023, from 11:00 a.m. to 5:00 p.m., for a baby shower. Fee to be \$12.00 per hour; and Holly Quickert for Saturday, September 9, 2023, from 12:00 p.m. to 6:00 p.m., for a baby shower. Fee to be \$12.00 per hour. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

(2023-212) OBLIGATIONS FOR PAYMENT WITHOUT PURCHASE ORDERS

T. Blackstone made a motion allowing the following obligations for payment without purchase orders:

Payroll	\$ 95,548.31
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G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

(2023-213) OBLIGATIONS FOR PAYMENT WITH PURCHASE ORDERS

T. Blackstone made a motion allowing the following obligations for payment with purchase orders:

Beem's BP Distr. Inc.	\$ 2,848.35
Bound Tree Medical	3,445.03
Charter Communications	48.75
Clarion Events	216.60
Delille Oxygen Company	133.79
Emergency Medical Products	51.16
Franklin County Sheriff	87,746.43
Goss Supply	199.00
Landsel Title Agency	125.00
Office Depot	55.28
OhioHealth/WorkHealth	678.00
Orkin	87.99

Rent-A-John	378.00
The Daily Reporter	<u>46.00</u>
	\$ 96,059.38

(2023-213) OBLIGATIONS FOR PAYMENT WITH PURCHASE ORDERS CONTINUED

G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

(2023-214) ADJOURNMENT

There being no further business at hand, T. Blackstone made a motion to adjourn at 8:45 p.m. G. Armstrong seconded the move and the vote resulted M/C

Blackstone yea                      Armstrong yea                      Hann yea

HAMILTON TOWNSHIP BOARD OF TRUSTEES

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Attest: \_\_\_\_\_  
Fiscal Officer

The Special Meeting of the Hamilton Township Board of Trustees was called to order at 4:00 p.m., by Chairman Chris Hann.

Members Present: Blackstone yea                      Armstrong yea                      Hann yea

Trustees discussed with Thomas Ferrell the various components of the compensation package to be offered to Captain Ferrell, who was the applicant chosen to fill the opening left by the retiring EMS Coordinator Wade Edwards.

Beginning August 28, 2023, base salary to be \$110,000.00, with a flexible 40 hour per week schedule, with a one-year probationary period. Ferrell has the option to return to company at the end of this period, certain limitations would apply. Duties include assisting the Fire Chief, EMS Coordinator and Community Paramedicine Program. Position is not a member of the bargaining unit. Ferrell keeps all existing sick, vacation and personal leave balances accumulated to this point. The accrual of these hours going forward from date of hire will be based on his 40-hour work schedule. All bonus payments, medic, longevity and holiday are retained. A car will be provided for use by the Assistant Chief. Board will review the Assistant Chief's performance at the first meeting in December and determine his raise for 2024. Thomas Ferrell agreed to the terms of the proposed contract.

(2023-215) MOTION TO HIRE THOMAS FERRELL AS ASSISTANT CHIEF

T. Blackstone made a motion to hire Thomas Ferrell as Assistant Chief at Hamilton Township Fire Department, effective August 28, 2023. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

The Board discussed the other promotions that were needed due to the appointment of Ferrell. This creates a Captain opening which will be filled by a Lieutenant on Unit Three and a Lieutenant opening that will need to be filled by promoting a firefighter. Hann asked the Board if they were prepared to make these appointments at this meeting. Blackstone and Armstrong stated that they were ready.

(2023-216) MOTION TO APPOINT DAVID BRITTON TO CAPTAIN

T. Blackstone made a motion to appoint David "Rafe" Britton to Captain with Hamilton Township Fire Department, effective August 28, 2023. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

(2023-217) MOTION TO APPOINT STEVEN SHIRKEY AS LIEUTENANT

T. Blackstone made a motion to appoint Stevn Shirkey to Lieutenant at Hamilton Township Fire Department, moving to Unit Three, effective August 28, 2023. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

(2023-218) MOTION AUTHORIZING CHAIRMAN HANN TO SIGN DOCUMENT APPROVING BALLOT LANGUAGE

The Fiscal Officer requested that the Board review the documentation from the Franklin County Board of Elections and approve the ballot language for the upcoming fire levy. Board approved the language and the following motion

resulted. T. Blackstone made a motion authorizing Chairman Hann to sign the document approving the ballot language for the fire levy to be voted on in the November general election.

(2023-218) MOTION AUTHORIZING CHAIRMAN HANN TO SIGN DOCUMENT  
APPROVING BALLOT LANGUAGE CONTINUED

G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea                      Armstrong yea                      Hann yea

(2023-219) ADJOURNMENT

There being no further business at hand, T. Blackstone made a motion to adjourn at 5:10 p.m. G. Armstrong seconded the move and the vote resulted M/C

Blackstone yea                      Armstrong yea                      Hann yea

HAMILTON TOWNSHIP BOARD OF TRUSTEES

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Attest: \_\_\_\_\_  
Fiscal Officer