HAMILTON TOWNSHIP BOARD OF TRUSTEES - REGULAR MEETING

AGENDA FOR CONSIDERATION

November 12, 2026
7:30 p.m.

- **CALL TO ORDER - PLEDGE OF ALLEGIANCE**
- **APPROVAL OF MINUTES - REGULAR MEETING - October 28, 2026**
- **FRANKLIN COUNTY SHERIFF'S OFFICE**
- **HAMILTON TOWNSHIP FIRE DEPARTMENT** (separate agenda)
- **HAMILTON TOWNSHIP ROAD MAINTENANCE** (separate agenda)
- **HAMILTON TOWNSHIP ADMINISTRATION**
    - **Compensation increase for HR & Fiscal Assistant (Tabled 10/28/26)**
    - **Community Center - Online Reservation Requests (Tabled 10/28/26)**
        - **Updated Website - Presentation**
    - **Harassment Training coming up: November 30th - December 2nd (9am-10am)**
- **TRUSTEE COMMENTS/ANNOUNCEMENTS**
- **CITIZENS ADDRESSING THE BOARD**
- **COMMUNITY CENTER REQUESTS**
    - Erica Love: Birthday Party. Saturday, 11/14/26, 3:30pm - 10:30pm
    - April Rodgers: Birthday Party. Saturday, 12/5/26, 4pm - 8pm
    - Otis Bennett: Family Party. Sunday, 12/27/26, 9am - 6pm
- **OBLIGATIONS FOR PAYMENT WITHOUT PURCHASE ORDER**
- **OBLIGATIONS FOR PAYMENT WITH PURCHASE ORDER**
- **ADJOURNMENT**

November 12th, 2026 Board Meeting

Apparatus

1. **E-171:** Needs new brakes all the way around. E-Key Knox Box installed. **11-3-2026**.
2. **E-172:** Primer fixed by Atlantic. New tank sensor ordered. New foam hose ordered through All American. **11-5-2026**.
3. **E-173:** Primer cable fixed. **11-4-2026**.
4. **M-171:** ABS Code cleared and operational. 11-4-2026. E-Key Knox Box installed. **11-3-2026**.
5. **M-172:** E-Key Knox Box installed. **11-3-2026**. PM Service. **11-6-2026**.
6. **Grass Fighter:** E-Key Knox box installed. **11-3-2026**. Has an appointment for brake check and starter check at Hoffman's Auto Repair. **11-10-2026**.

Building Maintenance

1. **Compton Doors:** Doors should be in the week of November 23rd, 2026.
2. **Oven Station 172:** Pressure regulator was never set to LP. Adjusted the air shutter on the oven burner. The right rear burner did not have the correct orpheus.
3. **Dishwasher Station 172:** Replaced. **11-9-2026**.

Events

1. **Thanksgiving Dinner:** On duty crew. **3** Options. Have them for your review.
2. **Village of Lockbourne Events**
   - **Lockbourne Christmas Hop**
     - Sunday, December 6
     - 4:00 PM - 7:00 PM
     - Lockbourne Historical Hall, 206 Vause Street
     - Santa, tree lighting, horse-drawn carriage rides, food trucks, crafts, hot chocolate, and more.
   - **Community Pancake Breakfast with Santa-** *Graciously hosted by* ***The Iron Brothers LEMC***
     - Saturday, December 12
     - 9:00 AM - 12:00 PM
     - Lockbourne Historical Hall, 206 Vause Street
     - Complimentary breakfast and photos with Santa.

Bedford Falls Christmas Tree Farm

- **Pre-Cuts & Preview Weekend**
  - November 21-22,
  - 10:00 AM - 5:00 PM
  - 7258 Lockbourne Rd. 43137

- Browse beautiful pre-cut trees and preview the gift shop filled with holiday gifts before the official season begins.

- **Official Opening Weekend for You-Cut Trees**
  - Kick-Off Friday November 27 - Sunday, November 29
  - 10:00 AM - 5:00 PM
  - You-cut fields open, plus free hot chocolate and cookies, a unique gift shop, and a visit from Santa.
  - https://www.facebook.com/bedfordfallsctf

Community & Church Events

- **Lockbourne United Methodist Church Fall Bazaar**
  - Saturday, November 7
  - 10:00 AM - 2:00 PM
  - 1260 Vause Street.
  - Delicious soups and desserts for purchase plus an indoor vendor market.
- **Community Thanksgiving Service**
  - Sunday, November 22
  - 2:30 PM
  - Covenant Believers Community Church, 99 Commerce Street.
  - Public is welcomed and encouraged to attend this joint Christmas Service

Training/Equipment/Tools/Fees

1. MDC's: Waiting on quotes. Vendors have been contacted.
2. Portable Radio Batteries: **18** new batteries for the portable radios that were purchased in 2020 and 2021. Total cost: **$3,855.20. That comes out to $214.00/per battery.**
3. EMSAR: Medic Cots breakdown of repairs is provided.
4. Training: **24/7:** Portable Extinguishers. **Wellston:** NFFF (National Fallen Firefighters Foundation) L.A.C.K. (Leadership,Accountability,Culture,Knowledge) **EMS**: Geriatrics. **Hands On:** Advancing Hose Lines - **11/23 - 11/25**.
5. Department Conflict Resolution Training: I believe we need to move forward with this training.
6. American Force: ODB2 System. Contract 1 or 2 times a week they are at our facility for work order forms, inspections, PM's, etc.

Personnel

1. **John Cabus:** Wants to take and attend Fire Instructor 1 & 2 at Ohio Fire Academy Week at BGSU. Asking the Board to pay for the course. He will pay for travel, meals and stay. **5-10-2026 to 5-14-2026**. Course cost = **$650.00**.
2. **Interviews:** Need to set up the second phase of interviews. Will be the two Chief's, Captain and Trustee. I would like to have this completed prior to Thanksgiving.

ROAD DEPARTMENT AGENDA

Regular Meeting | November 12, 2026

AGENDA ITEMS

1. Road Levy

Thank Scott Dill for his work on the road levy. The outcome was not what the department had hoped for.

2. International Dump Truck Sale

Payment has been received. The department is waiting for Bay Crane to pick up the truck.

3. Community Center Handrails and Winter Preparation

Work continues on the Community Center handrails and on preparing the truck for snow and ice operations. Thank Todd for making the handrail brackets.

4. Playground Installation and Grant Reimbursement

Follow up with OTARMA about the playground inspection report and approval (November 9). Paperwork for grant reimbursement is underway.

5. Daugherty Avenue Storm Drain

The county jetted the pipe and inspected it by camera to the west on November 3. The county will return to inspect to the east when crews are available.
Follow-up: Review the October 27 insurance follow-up and the question about legal involvement. The Road Department has been in contact with Ace Septic for updates. The boring company has not responded about whether it will accept responsibility.

6. Upcoming Projects

Install snow fence and paint the Community Center.