
PUBLIC ANNOUNCEMENT

HAMILTON TOWNSHIP BOARD OF TRUSTEES

ANNOUNCEMENT OF AVAILABLE CONTRACT

HAMILTON TOWNSHIP FIRE DEPARTMENT FIRE STATION #172:

ARCHITECTURAL SERVICES

Hamilton Township intends to contract for architectural services in connection with the design, budgeting, and remodel and potential addition to the existing Fire Station #172 located at 6410 Lockbourne Road.

Firms interested in being considered for a contract to provide the required services should reply with a statement of qualifications no later than 4:00 PM, January 23, 2026. Statements received after this deadline will not be considered.

Statements of Qualifications should include information regarding:

- The firm's history, including years in business and services offered
- Education and experience of owners and key technical personnel
- The technical expertise of the firm's current staff
- Names of a project manager and key members of staff that would be involved in the project, a description of their areas of expertise, and their availability for the project
- The firm's experience in performing engineering studies, design, construction administration and construction observation
- Availability of staff
- The firm's equipment and facilities
- References
- Any previous work performed for Hamilton Township
- Overall description of methods by which the architect intends to approach the project, along with a timeline for completion of each element of the project

Statements of Qualifications should contain a statement that to the best of the architect's abilities, all information contained in the submission is complete and accurate. The submission should also contain a statement granting Hamilton Township authorization to contact any previous client of the architect for purposes of an independent evaluation of the architect or firm's performance.

Statements of Qualifications should be transmitted by mail or email to:

Hamilton Township Fire Department
ATTN: David Rosenberger, Fire Chief
6410 Lockbourne Road
Lockbourne, OH 43137
drosenberger@hamtwfcoh.gov

As required by Ohio Revised Code §153.65-73, responding firms will be evaluated and ranked in order of their qualifications. Following this evaluation, Hamilton Township will enter into contract negotiations with the most highly qualified firm.

The preliminary project description is as follows:

Name of Project: Hamilton Township Fire Department Station # 172

Location: 6410 Lockbourne Road, Lockbourne, Ohio 43137

Description: The selected architect/firm will work with Township officials to determine the design, budget, site work and infrastructure requirements, and remodeling and potential addition of the existing Fire Station #172. The fire station consists of living and sleeping areas for personnel who provide fire and emergency medical services (EMS) 24 hours a day, 7 days a week. The remodel will consist of demolition and removal of existing walls, ceiling repair, addition of new bunk room and related remodeling.

Source of Funding: Public – Tax based

Project Schedule:

Anticipated dates for design startup/completion: February 15, 2026 / June 1, 2026

Anticipated dates for construction startup/completion: July 1, 2026 /June 30, 2027