

Chairman Chris Hann with the Pledge of Allegiance called the Regular Meeting of the Hamilton Township Board of Trustees to order at 7:30 p.m.

Members Present: Blackstone yea Armstrong yea Hann yea

Visitors Present: Gwen Young, Marvin Young, Mary Ann Armstrong, Melissa Armstrong,
Lisa Everts, Robert Kramer

(2023-263) APPROVAL OF MINUTES

T. Blackstone made a motion approving the minutes of the Regular Meeting held Wednesday, October 25, 2023, as presented by the Fiscal Officer. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

Trustees opened the meeting by thanking the residents of Hamilton Township for supporting the fire levy, passed on November 8, 2023. They also thanked Fire Fighter Richard Lewis for his hard work on the levy committee.

FRANKLIN COUNTY SHERIFF'S DEPARTMENT

Regarding miscellaneous Franklin County Sheriff's Department matters, deputy present at meeting informed the Board that they have had 160 calls, 123 Township, 37 Columbus/Township, and 6 citations/arrests.

(2023-264) MOTION TO REMOVE FULL-TIME FIREFIGHTER DANIEL GRUBB FROM PROBATION

Chief Shillingburg presented document to the Board removing full-time firefighter Daniel Grubb from his one-year probationary period effective October 24, 2023. T. Blackstone made a motion to remove Grubb from probation effective October 24, 2023. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

HAMILTON TOWNSHIP FIRE DEPARTMENT

Regarding miscellaneous Hamilton Township Fire Department matters Chief Shillingburg informed the Board that all the equipment is in service.

Assistant Chief Ferrell updated the Board regarding donation of Narcan from the Franklin County Board of Health for treatment of drug overdoses in Hamilton Township. This donation is for use by the township medics to save lives and also allows the department to allow residents to request Narcan at no charge. This allows families to be able to treat an overdose before the medics arrive. Ferrell was asked if there is still a problem with overdoses in the township. He stated that he wasn't sure of the actual number of overdoses, as the medic runs are not dispatched as such.

Chairman Hann instructed Fiscal Officer Shirkey to post a special meeting of the Board for Friday, November 10th at 7:30 p.m. This is regarding the on-going search for fire chief.

There was a short discussion regarding the Board's desire to purchase a new vehicle from the state bid for the fire chief. The car now being used for Shillingburg would be passed to Ferrell and Ferrell's vehicle would be surplus and

possibly sold. Fiscal Officer was instructed to add this expenditure to the 2024 Budget.

(2023-265) MOTION TO APPROVE REIMBURSEMENT OF GUTTER PAN REPLACEMENT

T. Blackstone made a motion to approve the reimbursement for the resident at 915 Tecumseh Avenue for cost of gutter pan replacement in the amount of \$382.50.

G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-266) MOTION TO APPROVE REIMBURSEMENT OF GUTTER PAN REPLACEMENT

T. Blackstone made a motion to approve the reimbursement for the resident at 907 Tecumseh Avenue for cost of gutter pan replacement in the amount of \$561.00.

G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

HAMILTON TOWNSHIP ROAD MAINTENANCE

Regarding miscellaneous Hamilton Township Road Maintenance matters, the Board was informed of the following: trucks and equipment are prepared for snow and ice removal; no update on the mosquito management program hike price; and no current updates on the street lighting (add or new bulbs) in Hamilton Meadows. Josh to inquire regarding possible grant available for this work. Chairman Hann would like to investigate getting social services to help eligible residents with home repairs. Wally Obert, Hamilton Local School Board member, was in attendance and stated that if the township board could provide a letter stating what kind of services were needed, he could possibly get volunteers to help these residents. Chairman Hann stated that he would put something together for Obert.

HAMILTON TOWNSHIP ADMINISTRATION

Regarding miscellaneous administrative matters, the Board was provided with copies of the following: an email from the Ohio Township Association regarding Legislative Alert & Info 11/3/23; an email from Franklin Soil and Water Conservation District regarding Backyard Conversation – October 2023; a letter from SWACO regarding America Recycles Month; and an email from Franklin County Auditor, Michael Stinziano, regarding Community Outreach Coordinator John Hill.

The Board reviewed the proposal from Wendy French regarding the benefits of using Faithful Performance Bonds for elected officials and employees. The board would like to begin using this option as soon as possible. Fiscal Officer to prepare the resolution to accomplish this for the board to review at the next regular meeting.

(2023-267) MOTION TO RAISE THE PER HOUR FEE TO RENT COMMUNITY CENTER

Discussion was held regarding the raising of the rental fees and deposits for the Community Center. T. Blackstone made a motion to raise the per hour cost to rent

the Community Center to \$15.00 per hour. Effective January 1, 2024. G.

Armstrong seconded the move and the vote resulted.

M/C

Blackstone yea

Armstrong yea

Hann yea

(2023-268) OBLIGATIONS FOR PAYMENT WITHOUT PURCHASE ORDERS

T. Blackstone made a motion allowing the following obligations for payment without purchase orders:

Payroll \$ 150,191.84

G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-269) OBLIGATIONS FOR PAYMENT WITH PURCHASE ORDERS

T. Blackstone made a motion allowing the following obligations for payment with purchase orders:

Adkins, Barry	\$ 382.50
All-American Fire Equipment	633.94
ALLFAB	124.00
Ascentis Corporation	2,573.40
Atlantic Emergency Solutions	68.01
B & B Truck & Trailer Repair	226.10
B & C Communications	487.93
Beem's BP Distr. Inc.	2,286.18
Bound Tree Medical	791.25
Bound Tree Medical	9,385.58
Bradley D. Raetzke, MD	1,000.00
Brosius, Johnson & Griggs, LLC	585.00
Center for Resilience & Wellness, LLC	600.00
Change Healthcare Technology	3,353.26
Charter Communications	184.41
Charter Communications	502.95
Columbia Gas	77.16
Columbus City Treasurer	1,350.00
Dorion, Michael	145.14
Franklin County Engineer	400.00
Galls, Inc.	595.37
Goss Supply	187.03
Hoffman Auto Repair	73.26
Horton Emergency Vehicles	350.00
Ke Wa Pa Sales, Inc.	551.70
Obetz Hardware & Builders Supply	72.93
O'Reilly Automotive	114.21
Orkin	92.99
Orkin	87.99
Shillingburg, Ralph	784.95
Turnouts, LLC	400.00
U.S. Postal Service	387.35
Verizon Wireless	<u>647.97</u>
	\$ 29,502.56

G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-270) ADJOURNMENT

There being no further business at hand, T. Blackstone made a motion to adjourn at 8:05 p.m. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea

Armstrong yea

Hann yea

HAMILTON TOWNSHIP BOARD OF TRUSTEES

Attest: _____

The Special Meeting of the Hamilton Township Board of Trustees was called to order at 7:30 p.m. by Chairman Chris Hann.

Members Present: Blackstone yea Armstrong yea Hann yea

(2023-271) MOTION TO ADJOURN INTO EXECUTIVE SESSION

At approximately 7:30 p.m., T. Blackstone made a motion to adjourn into executive session to review resumes received for fire chief opening. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-272) ADJOURN FROM EXECUTIVE SESSION

At approximately 8:30 p.m., T. Blackstone made a motion to adjourn from executive session. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-273) ADJOURNMENT

There being no further business at hand, T. Blackstone made a motion to adjourn at 8:30 p.m. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

HAMILTON TOWNSHIP BOARD OF TRUSTEES

Attest: _____
Fiscal Officer

The Special Meeting of the Hamilton Township Board of Trustees was called to order at 6:00 p.m., by Chairman Chris Hann.

Members Present: Blackstone yea Armstrong yea Hann yea

(2023-274) MOTION TO ADJOURN INTO EXECUTIVE SESSION

At approximately 6:00 p.m., T. Blackstone made a motion to adjourn into executive session to conduct interviews for the open fire chief position. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-275) ADJOURN FROM EXECUTIVE SESSION

At approximately 9:45 p.m., T. Blackstone made a motion to adjourn from executive session. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-276) ADJOURNMENT

There being no further business at hand, T. Blackstone made a motion to adjourn at 9:45 p.m. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

HAMILTON TOWNSHIP BOARD OF TRUSTEES

Attest: _____
Fiscal Officer

Chairman Chris Hann with the Pledge of Allegiance called the Regular Meeting of the Hamilton Township Board of Trustees to order at 7:30 p.m.

Members Present: Blackstone yea Armstrong yea Hann yea

Visitors Present: Gwen Young, Marvin Young, Lisa Everts, Melissa Armstrong, Hope Hallam, Roger Hallam

(2023-277) APPROVAL OF MINUTES

T. Blackstone made a motion approving the minutes of the Regular Meeting held Wednesday, November 8, 2023, as presented by the Fiscal Officer. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

FRANKLIN COUNTY SHERIFF'S DEPARTMENT

Citizen complaints regarding the intersection of Rohr Road and Alum Creek Drive. Trustees requested that a trainee be utilized for target enforcement in this area. Far too many semi-trucks are running the red light at this intersection. Deputy stated that the light needs to be reset, it does not stay green long enough going east to west. Resident reported a person trying to enter a home on Astoria Avenue. Sheriff was called and never arrived. Homeowner had to go to work and could not wait for an officer to respond. Deputy stated that this would not happen if the call came into county dispatch. County would send the nearest available deputy. He suspects the call was received and dispatched by the City of Columbus. He will research and report back to the Board.

(2023-278) MOTION TO APPROVE PAYMENT FOR 96 HOURS OF VACATION

Assistant Chief Ferrell presented a request from firefighter David Britton to be paid for 96 hours of vacation, remaining from 2023. T. Blackstone made a motion to approve the payment of 96 hours of vacation to David Britton. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-279) MOTION TO TABLE REQUEST TO PURCHASE NYLON EMBROIDERED JACKETS

The Board of Trustees reviewed the request for the embroidered duty jackets for the fire department. These items are being added to the list of approved uniform items to be purchased with the uniform allowance of \$300.00 per year. Trustee Blackstone requested more information. T. Blackstone made a motion to table the request to purchase nylon embroidered jackets until next meeting. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

HAMILTON TOWNSHIP FIRE DEPARTMENT

Regarding miscellaneous Hamilton Township Fire Department matters, Assistant Chief Ferrell informed the Board that the HVAC in station 171 has been replaced. Assistant Chief Ferrell also presented quotes from MG Abbott for the lighting on the new station signs that have been donated by Thompson Monuments – cost \$4,490.00.

(2023-280) MOTION TO APPROVE CITY OF COLUMBUS, DEPARTMENT OF PUBLIC

SERVICE, 2023-2024 SNOW & ICE REMOVAL AGREEMENT

Superintendent Marcum presented the snow & ice removal contract with the City of Columbus for 2023-2024. There are no changes from last year.

(2023-280) MOTION TO APPROVE CITY OF COLUMBUS, DEPARTMENT OF PUBLIC SERVICE, 2023-2024 SNOW & ICE REMOVAL AGREEMENT CONTINUED

T. Blackstone made a motion to accept the contract with the City of Columbus, Department of Public Service, for the 2023-2024 snow and ice removal for the portion of highways along Canal Road from SR-317 to the Columbus Corporation limit for 1.50 miles. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-281) SIGNATURE AUTHORITY TO CHAIRMAN HANN

T. Blackstone made a motion authorizing Chairman Hann to sign the contract in the township's behalf. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

HAMILTON TOWNSHIP ROAD MAINTENANCE

Regarding miscellaneous Hamilton Township Road Maintenance matters, Superintendent Marcum informed the Board of the following: Mike Dorion has completed the update to his DOT card for this year; salt pricing for 2024 is \$66.74 per ton; mosquito management contract for 2024 pricing raised to \$7,709.01. Price could vary depending on testing results for positive pool results; and township fell short on the grant for small governments. Will apply again after the first of the year. Superintendent Marcum presented a list of street lights that could be added or upgraded to LED in Hamilton Meadows.

(2023-282) MOTION TO CERTIFY DELINQUENT TRASH ACCOUNTS TO THE FRANKLIN COUNTY AUDITOR

T. Blackstone made a motion to certify delinquent trash accounts to the Franklin County Auditor for placement of the charges in the amount of \$14,139.93 upon the tax duplicate for collection with taxes. A list of the names and the amount of the delinquencies are on file in the administrative office of the Hamilton Township Board of Trustees. G. Armstrong seconded the motion and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-283) MOTION TO APPROVE FAITHFUL PERFORMANCE BONDS RESOLUTION

Fiscal Officer presented a resolution that was requested by the Board from Burnham & Flower regarding the usage of Faithful Performance Bonds for elected officials. T. Blackstone made a motion approving the following resolution.

WHEREAS, Hamilton Township, Franklin County is a member of the Ohio Township Association Risk Management Authority (OTARMA), a political subdivision risk pool established pursuant to Ohio Revised Code hereinafter "ORC," 2774.081;

WHEREAS, in accordance with ORC 3.061, the township must adopt a policy by resolution to allow the use of an "employee dishonesty and faithful performance of duty" coverage document, rather than a surety bond; the following shall apply to the policy:

An officer, employee, or appointee shall be considered qualified to hold the office or employment, without acquiring a bond, on the date the oath of office is taken, certified, and filed as required by law.

(2023-283) MOTION TO APPROVE FAITHFUL PERFORMANCE BONDS

RESOLUTION CONTINUED

All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.

The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.

Elected officials, prior to holding office, shall obtain approval of the intent to use the township's OTARMA coverage agreement and affirm that the township's coverage complies with ORC 3.061. Said approval shall be obtained by the Hamilton Township, Franklin County.

WHEREAS, Hamilton Township, Franklin County's, "employee dishonesty and faithful performance of duty policy" through the OTARMA coverage document complies with ORC 3.061; and

NOW, THEREFORE, BE IT RESOLVED, that on this date November 22, 2023, the Hamilton Township, Franklin County hereby authorizes the township to purchase and use "employee dishonesty and faithful performance of duty policy" through OTARMA instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties.

G. Armstrong Seconded the move and the vote resulted, M/C

Blackstone yea Armstrong yea Hann yea

(2023-284) SIGNATURE AUTHORITY TO CHAIRMAN HANN

T. Blackstone made a motion granting signature authority to Chairman Hann to sign the performance bond paperwork in the township's behalf. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-285) MOTION TO APPROVE THE CHANGE IN HEALTH CARE PROVIDERS

Fiscal Officer presented the proposals for health insurance carriers for 2024. She stated that Medical Mutual of Ohio has the lowest quote. This requires the township to move from the current provider, Anthem. This is a considerable savings to the township. Chairman Hann asked if the union local has been contacted. The Fiscal Officer stated that they were aware and had voiced no opposition to the change. Delta Dental is raising their fee by 5% in 2024, this is the first raise in several years. This increase will be absorbed by the township. T. Blackstone made a motion to approve the change in health insurance providers to Medical Mutual of Ohio, beginning January 1, 2024. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-286) MOTION TO APPROVE 5% INCREASE FOR DELTA DENTAL

T. Blackstone made a motion to approve the 5% increase for dental coverage from Delta Dental, beginning in January 2024. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-287) MOTION TO RESCIND MOTION 2023-267

T. Blackstone made a motion to rescind motion 2023-267 raising the Community Center rental fee from \$12.00 to \$15.00 per hour in 2024. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann tea

(2023-288) MOTION TO RAISE COMMUNITY CENTER RENTAL FEE

T. Blackstone made a motion to raise the rental fee for the Community Center to \$25.00 per hour beginning January 1, 2024. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

The Board also requested that photo ids be required at the point the building is rented. The rental contact must attend the event and present the id to the attendant for verification of residence.

HAMILTON TOWNSHIP ADMINISTRATION

Regarding miscellaneous administrative matters, the Board was provided with copies of the following: a letter regarding Seton South Columbus – Rehabilitation Project; emails from the Mid-Ohio Regional Planning Commission regarding LinkUS Transit Supportive Infrastructure (TSI) project information request – local priority projects and Registration Open for 2024 Data Day; and an email from Franklin Soil and Water Conservation District regarding Backyard Conversation – November 2023.

CITIZENS WISHING TO ADDRESS THE BOARD

Resident Hope Hallam addressed the Board regarding an overdue refuse collection bill from a residence she owns on Sutherland Drive. After a lengthy discussion regarding the reasons for the delinquent account the Board agreed to allow Hallam to pay the account in full to the fiscal office tonight. The residence would be removed from the delinquencies that are currently in the process of certification for collection to the county auditor. Hallam was instructed to list the property as a rental with the auditor, so future late notices would go to the correct address.

Citizens asked questions regarding the recent voter approved fire levy and the possibility of more money being generated due to property re-evaluations in the township. Chairman Hann stated that the township voted to place the 1.5 mill increase on the ballot using data provided by the county auditor in July 2023. This was well ahead for the property re-evaluation. This was not an attempt to bait and switch the voters. The trustees asked for enough money to cover increasing expenses of operating a fire department.

Trustee Hann also stated that the residents of Buckstone will be paying taxes, however, the City of Obetz and Hamilton Local schools will receive most of the revenue. These properties will not be tax abated.

(2023-289) MOTION TO ADJOURN INTO EXECUTIVE SESSION

At approximately 8:55 p.m., T. Blackstone made a motion to adjourn into executive session to discuss employee matter. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea

Armstrong yea

Hann yea

\$ 119,262.03

(2023-293) OBLIGATIONS FOR PAYMENT WITH PURCHASE ORDERS CONTINUED

G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

(2023-294) ADJOURNMENT

There being no further business at hand, T. Blackstone made a motion to adjourn at 9:05 p.m. G. Armstrong seconded the move and the vote resulted. M/C

Blackstone yea Armstrong yea Hann yea

HAMILTON TOWNSHIP BOARD OF TRUSTEES

Attest: _____
Fiscal Officer